



Rizzetta & Company

Bobcat Trail Community Development District

Board of Supervisors' Meeting September 2, 2025

**District Office:
9530 Marketplace Road, Suite 206
Fort Myers, Florida 33912
(239) 936-0913**

www.bobcatcdd.com

BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT

Bobcat Trail Community Center, 1352 Bobcat Trail Blvd., North Port, FL 34288

www.bobcatcdd.com

Board of Supervisors	Steven Ball	Chairperson
	Jeffrey Brall	Vice Chairperson
	Paul Fisher	Assistant Secretary
	Michael SanAntonio	Assistant Secretary
	Robert Branch	Assistant Secretary
District Manager	Belinda Blandon	Rizzetta & Company, Inc.
District Counsel	David Jackson	Persson, Cohen, Mooney, Fernandez & Jackson, P.A.
District Engineers	Robert Dvorak	BDI Engineers

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (239) 936-0913. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT

District Office · Ft. Myers, Florida · (239) 936-0913

Mailing Address · 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

www.bobcatcdd.com

August 26, 2025

**Board of Supervisors
Bobcat Trail Community
Development District**

REVISED AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of Bobcat Trail Community Development District will be held on **Tuesday, September 02, 2025, at 3:00 p.m.** at the Bobcat Trail Community Center located at 1352 Bobcat Trail Blvd., North Port, Florida 34288. The following is the revised agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF AGENDA**
- 4. PUBLIC COMMENTS – AGENDA ITEMS ONLY**
- 5. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors' Meeting held on August 05, 2025 Tab 1
 - B. Ratification of the Operations and Maintenance Expenditures for the Month of July 2025 Tab 2
- 6. OLD BUSINESS**

None.
- 7. NEW BUSINESS**
 - A. Public Hearing to Consider the Adoption of the Fiscal Year 2025/2026 Budget(s)
 1. Presentation of the Proposed Final Budget for Fiscal Year 2025/2026 Tab 3
 2. Consideration of Resolution 2025-04, Annual Appropriations and Adopting the Budget for the Fiscal Year 2025/2026 Tab 4
 - B. Public Hearing to Consider the Imposition of Operations and Maintenance Special Assessments
 1. Consideration of Resolution 2025-05, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2025/2026 Tab 5
 - C. Consideration of Resolution 2025-06, Adopting a Meeting Schedule for Fiscal Year 2025/2026 Tab 6
 - D. Discussion of Maintenance Position
 - E. Discussion of Vehicle Stickers / Fee Schedule
 - F. Discussion Regarding Pump House Electric Bill**
- 8. CONSENT ITEMS**
 - A. Acceptance of Committee Meeting Minutes Tab 7
 1. Infrastructure – Asset Committee Meeting Held on

August 21, 2025

2. Landscape Committee Meeting Held on
July 15, 2025

9. STAFF REPORTS

- A. Field Manager
- B. District Engineer
- C. District Counsel
- D. District Manager (Under Separate Cover)

1. 2nd Quarter Website Audit.....

Tab 8

10. OTHER REPORTS

- A. Infrastructure/Asset Management Committee (Board Workshop)
- B. Landscape Committee
- C. Newsletter Supervisor
- D. Finance Supervisor
- E. Lakes and Roads Supervisor
 - i. Solitude Waterway Inspection Report
 - ii. Solitude Monitoring Reports
- F. Maintenance Supervisor
- G. Facilities Supervisor
- H. HOA Updates
- I. Commercial Properties

11. PUBLIC COMMENTS

12. SUPERVISOR REQUESTS

13. ADJOURNMENT

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (239) 936-0913.

Very truly yours,
Belinda Blandon
Belinda Blandon
District Manager

cc: David Jackson: Persson, Cohen, Mooney, Fernandez & Jackson, P.A.

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**BOBCAT TRAIL
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Bobcat Trail Community Development District was held on **Tuesday, August 05, 2025, at 3:00 p.m.** at the Bobcat Trail Community Center, 1352 Bobcat Trail Blvd., North Port, FL 34288.

Present and constituting a quorum:

Steven Ball	Board Supervisor, Chairman
Jeffrey Brall	Board Supervisor, Vice Chairman
Paul Fisher	Board Supervisor, Assistant Secretary
Michael SanAntonio	Board Supervisor, Assistant Secretary
Robert Branch	Board Supervisor, Assistant Secretary

Also present were:

Belinda Blandon	District Manager, Rizzetta & Company, Inc.
David Jackson	District Counsel, Persson, Cohen, Mooney, Fernandez & Jackson, P.A.
John Fowler	Landscape/Aquatics Inspection Svcs.
Audience	Present

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Blandon called the meeting to order and read roll call.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Board, Staff, and Audience recited the Pledge of Allegiance.

THIRD ORDER OF BUSINESS

Approval of Agenda

Ms. Blandon presented the agenda and asked the Board if there were any additions or changes to the agenda as presented.

Mr. SanAntonio added the hiring of the new administration assistant.

Mr. Branch stated he would like to add the ADP time keeping app to the agenda.

On a Motion by Mr. Brall, seconded by Mr. SanAntonio, with all in favor, the Board Approved the Agenda for the August 05, 2025 Board of Supervisors Meeting for the Bobcat Trail Community Development District.
--

FOURTH ORDER OF BUSINESS

Public Comments – Agenda Items Only

There were no public comments at this time.

FIFTH ORDER OF BUSINESS

**Consideration of the Minutes of the
Board of Supervisors' Meeting held on
July 01, 2025**

Ms. Blandon presented the Minutes of the Board of Supervisors meeting held on July 01, 2025, and asked if there were any questions, comments, and/or changes. There were none.

On a Motion by Mr. Brall, seconded by Mr. Fisher, with all in favor, the Board Approved the Minutes of the Board of Supervisors Meeting held on July 01, 2025, for the Bobcat Trail Community Development District.

SIXTH ORDER OF BUSINESS

**Ratification of the Operations and
Maintenance Expenditures for the
Month of June 2025**

Ms. Blandon reported that the operations and maintenance expenses for the period of June 1–30, 2025 amounted to \$67,373.33 and inquired if there were any questions, comments, or revisions. There were none.

On a Motion by Mr. Fisher, seconded by Mr. Branch, with all in favor, the Board Ratified the Operations and Maintenance Expenditures for the Month of June 2025, totaling \$67,373.33, for the Bobcat Trail Community Development District.

SEVENTH ORDER OF BUSINESS

Resident Concerns

Mr. Ball stated there was a resident concern regarding two dead pine trees on Fishtail. The resident is requesting the District to remove these trees. Mr. Ball read and reviewed the CDD policy.

David Jackson gave an overview of the policy. Mr. Jackson stated that the tree removal is a gray area. By approval of the Board, the tree can be removed at the homeowner's expense. After discussion, the Board agreed to follow the policy. Mr. Jackson recommended obtaining an estimate for the removal of the trees.

EIGHTH ORDER OF BUSINESS

**Consideration of Solitude Lakes
Management Renewal Proposal 2025-
2026**

On a Motion by Mr. Brall, seconded by Mr. Fisher, with all in favor, the Board Approved the Proposal from Solitude Lakes Management for \$37,916.04, Subject to Preparation of an Agreement by District Counsel, for the Bobcat Trail Community Development District.

NINTH ORDER OF BUSINESS

**Acceptance of Committee Meeting
Minutes for Infrastructure-Asset
Committee Meeting Held on July 17,
2025**

On a Motion by Mr. Fisher, seconded by Mr. SanAntonio, with all in favor, the Board Accepted the minutes for the Infrastructure-Asset Committee Meeting Held on July 17, 2025, for the Bobcat Trail Community Development District.

TENTH ORDER OF BUSINESS

**Acceptance of Committee Meeting
Minutes for Landscape Committee
Meeting Held on June 17, 2025**

On a Motion by Mr. Fisher, seconded by Mr. SanAntonio, with all in favor, the Board Accepted the minutes for the Landscape Committee Meeting Held on June 17, 2025, for the Bobcat Trail Community Development District.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. Field Manager

John Fowler provided the Board with an overview on the Aquatics and Landscaping Inspection report. Mr. Fowler mentioned hot weather is causing algae blooms. He addressed that Pond H2 washout repairs were finished but one irrigation line is still exposed. He discussed weeds in some of the lakes. He advised the Board that the palms with overhanging limbs need to be addressed. Supervisor Brall advised that tree trimming will take place in August.

B. District Engineer

The Board was advised that the District Engineer completed the pond inspections along with the handicapped parking spots surveys completion. He is working on two options for consideration by the Board. He advised that they should have this by the next meeting. The Board was informed by Supervisor Ball that the RFP for paving has been completed.

C. District Counsel

David Jackson reported that the RFP for the next phases of the paving project is complete. The advertisement for proposals to be ran within the next week and to be evaluated by October meeting. Mr. Jackson also reported he checked the docket and there were no updates on the Golf Course matters with no word from the Attorney. The Board discussed the order entered.

141 D. District Manager

142 Ms. Blandon advised that the next Board of Supervisors meeting is scheduled
143 for Tuesday, September 02, 2025 at 3:00 pm.
144

145
146 **TWELFTH ORDER OF BUSINESS**

Other Reports

147
148 A. Infrastructure/Asset management Committee

149 Supervisor Ball reported that bollards have been installed. He also reported
150 discussion on washouts behind Royal Palm and Palmetto Palm that will be repaired next
151 week.
152

153 B. Landscape Committee

154 Supervisor Brall reported on the removal of dead pine trees. He mentioned
155 a leak on the Golf Course that had been fixed this morning. He informed the Board of
156 Palm tree trimming starting work in a couple of weeks. He also obtained an estimate for
157 trimming Oaks and mulch for early November. Supervisor Brall also stated that the
158 irrigation box has been installed and separated from the street lights and now has its own
159 line to run on a regular basis.
160

161
162 C. Newsletter Supervisor

163 Supervisor Fisher advised that the newsletter would go out after the next IA
164 Meeting.
165

166 D. Lakes and Roads Supervisor

167 i. Solitude Waterway Inspection Report

168 Supervisor Ball advised that the RFP for the next phase of the paving project
169 is complete. He informed the Board that Solitude has been spraying for algae and has
170 applied dye. The Board was informed that the storm water drains were cleaned out. There
171 is some trimming to be done to the structures, and Solitude will provide an estimate.
172

173 E. Maintenance Supervisor

174 Supervisor Branch advised that the painting of the inlet covers is almost
175 complete. He stated PRV # 10 was fixed by Hoover. Supervisor Branch advised that he
176 discussed using the ADP app for timekeeping and the costs associated. After discussion
177 and vote the Board approved using the app for timekeeping.
178

179 On a Motion by Mr. Branch, seconded by Mr. SanAntonio, all in favor, the Board Approved
180 using the ADP app for timekeeping of hourly employees, for the Bobcat Trail Community
181 Development District.

182
183 F. Facilities Supervisor

184 Supervisor SanAntonio advised that the new reader was installed at the
185 gatehouse. He advised that the interior of the guardhouse is being cleaned, painted, and
186 drywall repaired. He advised that the floors are being stripped and waxed, and the gutters
187 will be put back on. The Board was informed that the work on the tennis courts and lights

is supposed to start next week. The audio system installation was complete, and he is now reviewing the fitness center audio with the vendor. Supervisor SanAntonio discussed the interviews for the admin position and presented his selected candidate. After discussion and vote the Board approved the hiring of Michelle Frometa.

On a Motion by Mr. SanAntonio, seconded by Mr. Brall, all in favor, the Board Approved the hiring of Michelle Frometa as the new administration assistant, for the Bobcat Trail Community Development District.

G. HOA Updates

No updates at this time.

H. Commercial Properties

Supervisor Brall advised that across the street at the Doctors Office on the lake there was irrigation damage during the project. Supervisor Ball agreed to review this.

THIRTEENTH ORDER OF BUSINESS

Public Comments

A resident complimented the painting of the sidewalks but expressed concern about the completion date.

Another resident complimented the sign at the community center. She then mentioned the signs with the address 1350 and 1352 look bad and volunteers to help freshen them up.

FOURTEENTH ORDER OF BUSINESS

Supervisor Requests

There were no Supervisor Requests at this time.

FIFTEENTH ORDER OF BUSINESS

Adjournment

Ms. Blandon stated that there was no further business to come before the Board and asked for a motion to adjourn.

On a Motion by Mr. Brall, seconded by Mr. Branch, with all in favor the Board adjourned the Meeting at 3:48 p.m., for the Bobcat Trail Community Development District.

Secretary/Assistant Secretary

Chairman/Vice Chairman

Tab 2

BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · FT. MYERS, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

**Operation and Maintenance Expenditures
July 2025
For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from July 1, 2025 through July 31, 2025. This does not include expenditures previously approved by the Board.

The total items being presented: \$ 68,047.69

Approval of Expenditures:

_____ Chairperson
_____ Vice Chairperson
_____ Assistant Secretary

Bobcat Trail Community Development District

Paid Operation & Maintenance Expenditures

July 1, 2025 Through July 31, 2025

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
ADP Easypay	20250707-1	694375317 ACH	ADP Fee PPE 06/25/25	\$ 99.75
ADP Easypay	20250711-1	694757318 ACH	ADP Fee PPE 06/29/25	\$ 103.20
ADP Easypay	20250725-1	695886798 ACH	ADP Fee PPE 07/13/25	\$ 85.95
Amazon Capital Services, Inc.	100233	1DLG-YLV3-9W3M	Gym Wipes 06/25	\$ 99.90
Amazon Capital Services, Inc.	100238	1L9K-LJT3-QRFH	Hand Towels & Batteries 07/25	\$ 101.08
Amazon Capital Services, Inc.	100238	1MPH-KW99-1QN4	Toilet Paper 07/25	\$ 38.85
Amazon Capital Services, Inc.	100258	17C3-KMFY-74T1	Supplies 07/25	\$ 63.08
Amazon Capital Services, Inc.	100258	1C94-6PQJ-3QXR	Supplies 07/25	\$ 216.10
Amazon Capital Services, Inc.	100258	1PRR-NWTW-K7CP	Supplies 07/25	\$ 28.98
Artistree Landscape Maintenance & Design STE B	100245	185176	Monthly Grounds Maintenance 07/25	\$ 9,970.40
Artistree Landscape Maintenance & Design STE B	100245	185177	Monthly Grounds Maintenance - Entrance 07/25	\$ 2,492.60
Brletic Dvorak, Inc.	100239	1995	Engineering Services 06/25	\$ 1,350.00

Bobcat Trail Community Development District

Paid Operation & Maintenance Expenditures

July 1, 2025 Through July 31, 2025

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
City of North Port Utilities	20250718-1	34841-152336 06/25 ACH	1350 Bobcat Trl 06/25	\$ 65.59
City of North Port Utilities	20250718-1	34841-153028 06/25 ACH	1350 Bobcat Trl-Pool 06/25	\$ 230.12
City of North Port Utilities	20250718-1	34841-175058 06/25 ACH	1352 Bobcat Trl - Office Bldg 06/25	\$ 343.75
City Wide Facility Solutions	100235	32019033372	Janitorial Services 07/25	\$ 1,000.00
City Wide Facility Solutions	100259	42019019731	Balance-Tennis Court Resurface 06/25	\$ 6,400.00
David B. Shremshock	100240	21351	Location Survey 06/25	\$ 1,200.00
Florida Department of Revenue	20250716-1	68-8015548212-6 06/25 ACH	Sales Tax 06/25 - Confirmation# 250714868604	\$ 19.67
Florida GymTech, LLC	100241	62251	Quarterly Maintenance 06/25	\$ 170.00
Florida Power & Light Company	20250702-1	FPL Summary 06/25 ACH	FPL Summary 06/25 ACH	\$ 2,654.91
Florida Power & Light Company	20250708-2	00592-38485 06/25 ACH	2975 Bobcat Village 06/25	\$ 165.84
Frontier Florida, LLC	20250708-1	941-423-9035-100518-5 06/25 ACH	Internet 06/25	\$ 125.98
Frontier Florida, LLC	20250708-1	941-426-5773-102122-5 06/25 ACH	Internet 06/25	\$ 215.98

Bobcat Trail Community Development District

Paid Operation & Maintenance Expenditures

July 1, 2025 Through July 31, 2025

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Frontier Florida, LLC	20250717-1	941-426-0808-022310-5 07/25	Phone/Internet/Cable Services 07/25	\$ 694.05
Frontier Florida, LLC	20250722-1	941-423-6750-122914-5 07/25	Phone/Internet/Cable Services 07/25	\$ 110.09
Grau & Associates, P.A.	100236	27388	Audit FYE 09/30/2024	\$ 3,600.00
Hidden Eyes, LLC	100242	757254	Video Monitoring & Maintenance 08/25	\$ 5,861.25
Hidden Eyes, LLC	100260	754721	Video Monitoring & Maintenance 05/25	\$ 63.43
Hoover Pumping Systems Corp.	100261	190379	Pump Repair 07/25	\$ 1,070.81
Jeffrey Brall	20250703-4	JB070125 ACH	Board of Supervisor Meeting 07/01/25	\$ 200.00
Jeffrey Brall	20250731-1	JB071725 ACH	Board of Supervisor Meeting 07/17/25	\$ 200.00
Metro PSI Corp	100262	56191	Monthly Services 07/25	\$ 145.00
Michael SanAntonio	100237	070925 SanAntonio	Reimbursement - T-Mobile 06/25	\$ 50.00
Michael SanAntonio	20250703-3	MS070125 ACH	Board of Supervisor Meeting 07/01/25	\$ 200.00
Michael SanAntonio	20250731-5	MS071725 ACH	Board of Supervisor Meeting 07/17/25	\$ 200.00

Bobcat Trail Community Development District

Paid Operation & Maintenance Expenditures

July 1, 2025 Through July 31, 2025

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
North Port Fire Rescue - City of North Port	100243	250415441503	Pool-Annual Inspection 04/25	\$ 60.00
North Port Solid Waste District	20250702-2	131769-191620 05/25 ACH	1352 Bobcat Trl SWD 05/25	\$ 271.92
Persson, Cohen & Mooney, P.A.	100263	6188	Legal Services 06/25	\$ 681.20
Pro Audio Services, Inc.	100264	1300	50% Deposit Audio System 07/25	\$ 9,847.51
Rizzetta & Company, Inc.	100234	INV0000100535	District Management Fees 07/25	\$ 4,736.00
Robert Half International, Inc.	100244	65152399	Yvonne Regan WE 07/04/25	\$ 816.00
Robert Half International, Inc.	100265	65176979	Yvonne Regan WE 07/11/25	\$ 1,020.00
Robert Half International, Inc.	100265	65202715	Yvonne Regan WE 07/18/25	\$ 986.00
Robert Half International, Inc.	100265	65235486	Yvonne Regan WE 07/25/25	\$ 1,020.00
Robert M Branch Jr	20250703-1	RB070125 ACH	Board of Supervisor Meeting 07/01/25	\$ 200.00
Robert M Branch Jr	20250731-4	RB071725 ACH	Board of Supervisor Meeting 07/17/25	\$ 200.00
Signet Pool	100246	63382	Monthly Maintenance 07/25	\$ 796.00

Bobcat Trail Community Development District

Paid Operation & Maintenance Expenditures

July 1, 2025 Through July 31, 2025

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Solitude Lake Management, LLC	100247	PSI179841	Monthly Maintenance 07/25	\$ 3,159.67
Solitude Lake Management, LLC	100247	PSI182072	Monthly Maintenance 07/25	\$ 160.86
Solitude Lake Management, LLC	100247	PSI185028	Monthly Maintenance 07/25	\$ 140.69
Sprinklermatic Florida, LLC	100266	54722	Fire Sprinkler Inspection 05/25	\$ 1,225.00
Steven Ball	20250703-2	SB070125 ACH	Board of Supervisor Meeting 07/01/25	\$ 200.00
Steven Ball	20250731-3	SB071725 ACH	Board of Supervisor Meeting 07/17/25	\$ 200.00
TECO Peoples Gas	20250716-2	211015264685 06/25 ACH	1350 Bobcat Tril 06/25	\$ 20.33
Total Air Solutions, LLC	100267	109593	Repairs & Maintenances 04/25	\$ 495.00
Valley National Bank	20250728-1	Valley CC ACH 06/25-699	Credit Card Expenses 06/25	\$ 1,775.15
Walter P Fisher	20250703-5	WF070125 ACH	Board of Supervisor Meeting 07/01/25	\$ 200.00
Walter P Fisher	20250731-2	WF071725 ACH	Board of Supervisor Meeting 07/17/25	<u>\$ 200.00</u>
Total Report				<u>\$ 68,047.69</u>

Tab 3



Rizzetta & Company

Bobcat Trail Community Development District

www.bobcatcdd.com

Proposed Budget Fiscal Year 2025/2026

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Rizzetta & Company

Proposed Budget
Bobcat Trail Community Development District
 General Fund
 Fiscal Year 2025/2026

1

Comments

[illegible][illegible][illegible]

As per contract
As per contract
As per contract with Grau and Associates - Reduced per contract

As per contract	
DEO Fee	
ADP Fees for Supervisors and Staff Members	
As per contract	

For discussion as District is trending lower

Changed to reflect actual
Website and email accounts

Proposed Budget
Bobcat Trail Community Development District
General Fund
Fiscal Year 2025/2026

2

Comments

Chart of Accounts Classification		Actual YTD through 04/30/25	Projected Annual Totals 2024/2025	Annual Budget for 2024/2025	Projected Budget variance for 2024/2025	Budget for 2025/2026	Budget Increase (Decrease) vs 2024/2025
55							
56	Security Operations						
57	Access Control Maintenance & Repair	\$ 4,809	\$ 8,244	\$ 2,500	\$ (5,744)	\$ 5,000	\$ 2,500
58	Gate Maintenance & Repair	\$ 8,274	\$ 14,184	\$ 2,000	\$ (12,184)	\$ 5,000	\$ 3,000
59	ID & Access Cards	\$ 505	\$ 866	\$ 1,000	\$ 134	\$ 1,000	\$ -
60	Operating Supplies	\$ -	\$ -	\$ 200	\$ 200	\$ 1,000	\$ 800
61	Security Services & Patrols	\$ 38,578	\$ 66,134	\$ 72,000	\$ 5,866	\$ 74,000	\$ 2,000
62	Telephone/Inc.	\$ 2,138	\$ 3,665	\$ 3,500	\$ (165)	\$ 3,700	\$ 200
63	Electric Utility Services						
64	Utility - Irrigation	\$ 4,187	\$ 7,178	\$ 10,000	\$ 2,822	\$ 10,000	\$ -
65	Utility - Pool	\$ 7,680	\$ 13,166	\$ 12,000	\$ (1,166)	\$ 13,400	\$ 1,400
66	Utility - Recreation Facilities	\$ 6,915	\$ 11,854	\$ 12,600	\$ 746	\$ 12,600	\$ -
67	Utility - Street Lights	\$ 3,064	\$ 5,253	\$ 3,000	\$ (2,253)	\$ 5,300	\$ 2,300
68	Utility Services - Guard House	\$ 2,221	\$ 3,807	\$ 2,500	\$ (1,307)	\$ 4,000	\$ 1,500
69	Gas Utility Services						
70	Utility - Pool	\$ 142	\$ 243	\$ 200	\$ (43)	\$ 300	\$ 100
71	Water-Sewer Combination Services						
72	Utility - Pool	\$ 2,506	\$ 4,296	\$ 6,500	\$ 2,204	\$ 6,695	\$ 195
73	Utility - Recreation Facilities	\$ 5,510	\$ 9,446	\$ 5,000	\$ (4,446)	\$ 10,000	\$ 5,000
74	Utility Services - Guard House	\$ 499	\$ 855	\$ 600	\$ (255)	\$ 800	\$ 200
75	Stormwater Control						
76	Aquatic Maintenance	\$ 27,103	\$ 46,462	\$ 40,000	\$ (6,462)	\$ 42,000	\$ 2,000
77	Lake/Pond Bank Maintenance & Repair	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 10,000	\$ (90,000)
78	Stormwater System Maintenance	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 15,000	\$ (5,000)
79	Wetland Invasive Areas Maintenance	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
80	Other Physical Environment						
81	Holiday Decorations	\$ 599	\$ 1,027	\$ 500	\$ (527)	\$ 1,000	\$ 500
82	Irrigation Maintenance & Repair	\$ 3,391	\$ 5,813	\$ 15,000	\$ 9,187	\$ 15,000	\$ -
83	Landscape - Miscellaneous	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
84	Landscape Maintenance	\$ 115,158	\$ 197,414	\$ 170,500	\$ (26,914)	\$ 198,390	\$ 27,890
85	Landscape Replacement Plants, Shrubs, Trees	\$ 3,531	\$ 6,053	\$ 5,000	\$ (1,053)	\$ 5,000	\$ -
86	Ornamental Lighting & Maintenance	\$ 184	\$ 315	\$ 3,000	\$ 2,685	\$ 5,000	\$ 2,000
87	Tree Trimming Services	\$ 1,920	\$ 3,291	\$ 1,000	\$ (2,291)	\$ 1,000	\$ -
88	Road & Street Facilities						
89	Miscellaneous Maintenance & Repair	\$ 1,038	\$ 1,779	\$ 10,000	\$ 8,221	\$ 3,000	\$ (7,000)
90	R&M - Sealcoating	\$ 21,060	\$ 36,103	\$ 100,000	\$ 63,897	\$ -	\$ (100,000)
91	Roadway Repair & Maintenance	\$ 611	\$ 1,047	\$ 40,000	\$ 38,953	\$ -	\$ (40,000)
92	Sidewalk Maintenance & Repair	\$ 20,078	\$ 34,419	\$ 10,000	\$ (24,419)	\$ 10,000	\$ -
93	Street/Sidewalk Cleaning	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 7,000	\$ (3,000)
94	Parks & Recreation						
95	Amenity Facility Janitorial Services Contract	\$ 6,880	\$ 11,794	\$ 14,000	\$ 2,206	\$ 16,900	\$ 2,900
96	Employee - Payroll Taxes	\$ 1,223	\$ 2,097	\$ 1,922	\$ (175)	\$ 2,500	\$ 578
97	Employee - Salaries	\$ 20,935	\$ 35,889	\$ 24,530	\$ (11,359)	\$ 28,080	\$ 3,550
98	Fitness Equipment Maintenance & Repairs	\$ 340	\$ 583	\$ 1,200	\$ 617	\$ 1,200	\$ -
99	Independent Contractor Services	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
100	Janitorial Service	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 2,000	\$ 1,000
101	Maintenance & Repairs	\$ 12,155	\$ 20,837	\$ 3,500	\$ (17,337)	\$ 10,000	\$ 6,500
102	Miscellaneous Contingency	\$ 9,847	\$ 16,881	\$ 800	\$ (16,081)	\$ 5,000	\$ 4,200
103	Miscellaneous Operating Supplies	\$ 2,759	\$ 4,730	\$ 2,000	\$ (2,730)	\$ 2,000	\$ -
104	Pest Control	\$ 135	\$ 231	\$ 600	\$ 369	\$ 650	\$ 50
105	Property Insurance	\$ 23,181	\$ 23,181	\$ 21,000	\$ (2,181)	\$ 23,200	\$ 2,200
106	Tennis Court Maintenance & Supplies	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
107	Pools & Maintenance						
108	Capital Reserve - Pool	\$ 1,389	\$ 2,381	\$ 15,000	\$ 12,619	\$ -	\$ (15,000)
109	Capital Reserve - Vehicles	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ (2,000)
110	Employee - Payroll Taxes	\$ 522	\$ 895	\$ 1,365	\$ 470	\$ 2,500	\$ 1,135

For discussion District is trending higher

For discussion District is trending higher

For discussion District is trending higher

Estimated budget costs provided were less than projected.

Estimated budget costs provided were less than projected.

Estimated budget costs provided were less than projected.

Estimated budget costs provided were less than projected.

Estimated budget costs provided were less than projected.

Solitude Lake Management Contract \$ 3, 457.12 per month

For discussion

For discussion as District is trending higher

Reserve expenditure

Reserve expenditure

For discussion with Board this is trending higher

Moved to reserve

Moved to reserve

Proposed Budget
Bobcat Trail Community Development District
 General Fund
 Fiscal Year 2025/2026

3

Comments

[illegible]

Chart of Accounts Classification		Actual YTD through 04/30/25	Projected Annual Totals 2024/2025	Annual Budget for 2024/2025	Projected Budget variance for 2024/2025	Budget for 2025/2026	Budget Increase (Decrease) vs 2024/2025
111	Employee - Salaries	\$ 7,042	\$ 12,072	\$ 16,000	\$ 3,928	\$ 28,000	\$ 12,000
112	Landscape - Pest Control/OTC Injections	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ 6,000	\$ -
113	Maintenance & Repairs	\$ 655	\$ 1,123	\$ 10,000	\$ 8,877	\$ 10,300	\$ 300
114	Pool Repair & Maintenance	\$ 2,013	\$ 3,451	\$ 5,500	\$ 2,049	\$ 5,665	\$ 165
115	Pool Service Contract	\$ 8,034	\$ 13,773	\$ 10,000	\$ (3,773)	\$ 10,300	\$ 300
116	R&M - Pressure Reducing Valve	\$ 5	\$ 9	\$ 5,000	\$ 4,991	\$ 7,500	\$ 2,500
117	Vehicle Maintenance	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,060	\$ 60
118	Well Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500
119	Contingency						
120	Golf Course Irrigation Well Maintenance	\$ 4,305	\$ 7,380	\$ 98,460	\$ 91,080	\$ 1,800	\$ (96,660)
121	Golf Course Monument Maintenance	\$ -	\$ -	\$ 7,430	\$ 7,430	\$ 7,430	\$ -
122							
123	Field Operations Subtotal	\$ 383,121	\$ 640,221	\$ 917,907	\$ 277,686	\$ 655,770	\$ (262,137)
124							
125	TOTAL EXPENDITURES	\$ 467,674	\$ 784,311	\$ 1,089,076	\$ 287,621	\$ 822,302	\$ (266,775)
126							
127	EXCESS OF REVENUES OVER EXPENDITURES	\$ 616,131	\$ 313,025	\$ -	\$ 295,881	\$ -	\$ 1
128							

Proposed Budget Bobcat Trail Community Development District Reserve Fund Fiscal Year 2025/2026								Comments
Chart of Accounts Classification		Actual YTD through 04/30/25	Projected Annual Totals 2024/2025	Annual Budget for 2024/2025	Projected Budget variance for 2024/2025	Budget for 2025/2026	Budget Increase (Decrease) vs 2024/2025	
1								
2	ASSESSMENT REVENUES							
3								
4	Special Assessments							
5	Tax Roll - Residential*	\$ -	\$ -	\$ -	\$ -	\$ 148,683	\$ 148,683	
6	Tax Roll - Commercial*	\$ -	\$ -	\$ -	\$ -	\$ 21,317	\$ 21,317	
7								
8	Assessment Revenue Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 170,000	\$ 170,000	
9								
10	OTHER REVENUES							
11								
12	Contributions & Donations from Private Sources							
13	Developer Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
14	Owners Association	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
15	Other Miscellaneous Revenues							
16	Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
17	Balance Forward from Prior Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
18								
19	Other Revenue Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
20								
21	TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ 170,000	\$ 170,000	
22	*Allocation of assessments between the Tax Roll and Off Roll are estimates only and subject to change prior to certification.							
23								
24	EXPENDITURES							
25								
26	Contingency							
27	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
28	Capital Reserves - Pool	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	
29	Capital Reserves - Roadways	\$ -	\$ -	\$ -	\$ -	\$ 155,000	\$ 155,000	As per new New Reserve Study
30								
31	TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ 170,000	\$ 170,000	
32								
33	EXCESS OF REVENUES OVER EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
34								

Bobcat Trail Community Development District

5

Debt Service

Fiscal Year 2025/2026

Chart of Accounts Classification	Series 2017	Budget for 2025/2026
REVENUES		
Special Assessments		
Net Special Assessments ⁽¹⁾	\$232,373.62	\$232,373.62
TOTAL REVENUES	\$232,373.62	\$232,373.62
EXPENDITURES		
Administrative		
Debt Service Obligation	\$232,373.62	\$232,373.62
Administrative Subtotal	\$232,373.62	\$232,373.62
TOTAL EXPENDITURES	\$232,373.62	\$232,373.62
EXCESS OF REVENUES OVER EXPENDITURES	\$0.00	\$0.00

Sarasota County Collection Costs (1.5%) and Early Payment Discounts (4%):

5.5%

GROSS ASSESSMENTS

\$245,898.01

Notes:

Tax Roll Collection Costs for Sarasota County are 5.5% of Tax Roll. Budgeted net of tax roll assessments.

See Assessment Table.

⁽¹⁾ Maximum Annual Debt Service.

BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2025/2026 O&M AND DEBT SERVICE ASSESSMENT SCHEDULE

2025/2026 O&M Net Assessment:		\$964,502.00	2024/2025 O&M Budget:	\$1,062,776.00
Collection Cost:	1.5%	\$15,309.56	2025/2026 O&M Budget:	\$964,502.00
Early Payment Discount:	4.0%	\$40,825.48		
2025/2026 Total:		\$1,020,637.04	Total Difference:	(\$98,274.00)

Lot Size	Assessment Breakdown	Per Unit Annual Assessment Comparison		Proposed Increase / Decrease	
		2024/2025	2025/2026	\$	%
Villas	Series 2017 Debt Service	\$363.03	\$363.03	\$0.00	0.00%
	Operations/Maintenance	\$1,589.96	\$1,587.28	-\$2.68	-0.17%
	Total	\$1,952.99	\$1,950.31	-\$2.68	-0.14%
Single Family	Series 2017 Debt Service	\$457.77	\$457.77	\$0.00	0.00%
	Operations/Maintenance	\$1,589.96	\$1,587.28	-\$2.68	-0.17%
	Total	\$2,047.73	\$2,045.05	-\$2.68	-0.13%
Single Family 2	Series 2017 Debt Service	\$169.43	\$169.43	\$0.00	0.00%
	Operations/Maintenance	\$1,589.96	\$1,587.28	-\$2.68	-0.17%
	Total	\$1,759.39	\$1,756.71	-\$2.68	-0.15%
Golf ⁽¹⁾	Series 2017 Debt Service	\$1,170.08	\$1,170.08	\$0.00	0.00%
	Golf Course	\$1,120.50	\$976.72	-\$143.78	-12.83%
	Operations/Maintenance	\$1,589.96	\$1,587.28	-\$2.68	-0.17%
	Total	\$3,880.54	\$3,734.08	-\$146.46	-3.77%
Commercial ⁽²⁾	Operations/Maintenance	\$3,498.73	\$3,492.55	-\$6.18	-0.18%
	Total	\$3,498.73	\$3,492.55	-\$6.18	-0.18%

⁽¹⁾ Assessments shown for the Golf Course are per unit. See Assessment Table for total assessment amount for the Property.
⁽²⁾ Assessments shown for commercial product types are per acre. See Assessment Table for total O&M amounts per commercial property.

NET O&M ASSESSMENT			\$955,272.00
COLLECTION COSTS @	1.5%		\$15,163.05
EARLY PAYMENT DISCOUNT @	4.0%		\$40,434.79
TOTAL O&M ASSESSMENT			\$1,010,869.84

NET GOLF COURSE ASSESSMENT			\$9,236.00
COLLECTION COSTS @	1.5%		\$146.51
EARLY PAYMENT DISCOUNT @	4.0%		\$390.69
TOTAL GOLF COURSE ASSESSMENT			\$9,767.20

UNITS ASSESSED				
LOT SIZE	O&M	GOLF COURSE	SERIES 2017 DEBT SERVICE ⁽¹⁾	Lot Type
Residential / Golf Course				
Villas	110	0	110	Units
Single Family	436	0	424	Units
Single Family 2	1	0	1	Units
Golf	10	10	10	Units
Total Residential / Golf Course	557	10	545	
Commercial				
1	1.00	0.00	0.00	Acres
2	1.00	0.00	0.00	Acres
3	1.00	0.00	0.00	Acres
4	1.00	0.00	0.00	Acres
5	1.00	0.00	0.00	Acres
6	4.36	0.00	0.00	Acres
7	7.49	0.00	0.00	Acres
7.1	1.00	0.00	0.00	Acres
8	4.81	0.00	0.00	Acres
9	1.00	0.00	0.00	Acres
10	1.03	0.00	0.00	Acres
11	8.29	0.00	0.00	Acres
12	1.09	0.00	0.00	Acres
13	1.11	0.00	0.00	Acres
14	1.11	0.00	0.00	Acres
Total Commercial	36.29	0.00	0.00	
Total Community	593.29	10.00	545.00	

ALLOCATION OF O&M ASSESSMENT			
EAU FACTOR	TOTAL EAU's	% TOTAL EAU's	TOTAL O&M BUDGET
1.00	110.00	17.27%	\$174,600.83
1.00	436.00	68.46%	\$692,054.21
1.00	1.00	0.16%	\$1,587.28
1.00	10.00	1.57%	\$15,872.80
	557.00	87.46%	\$884,115.13
2.20	2.20	0.35%	\$3,492.55
2.20	2.20	0.35%	\$3,492.55
2.20	2.20	0.35%	\$3,492.55
2.20	2.20	0.35%	\$3,492.55
2.20	2.20	0.35%	\$3,492.55
2.20	9.59	1.51%	\$15,227.47
2.20	16.49	2.59%	\$26,169.58
2.20	2.20	0.35%	\$3,492.55
2.20	10.58	1.66%	\$16,799.11
2.20	2.20	0.35%	\$3,492.55
2.20	2.27	0.36%	\$3,597.26
2.20	18.24	2.86%	\$28,953.23
2.20	2.40	0.38%	\$3,806.85
2.20	2.44	0.38%	\$3,876.68
2.20	2.44	0.38%	\$3,876.68
	79.86	12.54%	\$126,754.71
	636.86	100.00%	\$1,010,869.84

ALLOCATION OF GOLF COURSE SPECIAL ASSESSMENT			
EAU FACTOR	TOTAL EAU's	% TOTAL EAU's	TOTAL O&M BUDGET
0.00	0.00	0.00%	\$0.00
0.00	0.00	0.00%	\$0.00
0.00	0.00	0.00%	\$0.00
1.00	10.00	100.00%	\$9,767.20
	10.00	100.00%	\$9,767.20
0.00	0.00	0.00%	\$0.00
0.00	0.00	0.00%	\$0.00
0.00	0.00	0.00%	\$0.00
0.00	0.00	0.00%	\$0.00
0.00	0.00	0.00%	\$0.00
0.00	0.00	0.00%	\$0.00
0.00	0.00	0.00%	\$0.00
0.00	0.00	0.00%	\$0.00
0.00	0.00	0.00%	\$0.00
0.00	0.00	0.00%	\$0.00
0.00	0.00	0.00%	\$0.00
0.00	0.00	0.00%	\$0.00
0.00	0.00	0.00%	\$0.00
	0.00	0.00%	\$0.00
	10.00	100.00%	\$9,767.20

PER LOT/ACRE ANNUAL ASSESSMENT			
O&M	GOLF COURSE	SERIES 2017 DEBT SERVICE ⁽²⁾	TOTAL ⁽³⁾
\$1,587.28	\$0.00	\$363.03	\$1,950.31
\$1,587.28	\$0.00	\$457.77	\$2,045.05
\$1,587.28	\$0.00	\$169.43	\$1,756.71
\$1,587.28	\$976.72	\$1,170.08	\$3,734.08
\$3,492.55	\$0.00	\$0.00	\$3,492.55
\$3,492.55	\$0.00	\$0.00	\$3,492.55
\$3,492.55	\$0.00	\$0.00	\$3,492.55
\$3,492.55	\$0.00	\$0.00	\$3,492.55
\$3,492.55	\$0.00	\$0.00	\$3,492.55
\$3,492.55	\$0.00	\$0.00	\$3,492.55
\$3,492.55	\$0.00	\$0.00	\$3,492.55
\$3,492.55	\$0.00	\$0.00	\$3,492.55
\$3,492.55	\$0.00	\$0.00	\$3,492.55
\$3,492.55	\$0.00	\$0.00	\$3,492.55
\$3,492.55	\$0.00	\$0.00	\$3,492.55
\$3,492.55	\$0.00	\$0.00	\$3,492.55
\$3,492.55	\$0.00	\$0.00	\$3,492.55
\$3,492.55	\$0.00	\$0.00	\$3,492.55
\$3,492.55	\$0.00	\$0.00	\$3,492.55
\$3,492.55	\$0.00	\$0.00	\$3,492.55

LESS Sarasota County Collection Costs (1.5%) and Early Payment Discounts (4%):

Net Revenue to be Collected:

(\$55,597.84)

\$955,272.00

(\$537.20)

\$9,236.00

⁽¹⁾ Reflects the number of total lots with Series 2017 debt outstanding.

⁽²⁾ Annual debt service assessment per lot adopted in connection with the Series 2017 bond issue. Annual assessment includes principal, interest, Sarasota County collection costs and early payment discounts.

⁽³⁾ Annual assessment that will appear on November 2025 Sarasota County property tax bill per lot or acre. Amount shown includes all applicable county collection costs and early payment discounts (up to 4% if paid early).

GENERAL FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The General Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all General Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Interest Earnings: The District may earn interest on its monies in the various operating accounts.

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

Off Roll: For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

Developer Contributions: The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

Event Rental: The District may receive monies for event rentals for such things as weddings, birthday parties, etc.

Miscellaneous Revenues: The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

Facilities Rentals: The District may receive monies for the rental of certain facilities by outside sources, for such items as office space, snack bar/restaurants etc.

EXPENDITURES – ADMINISTRATIVE:

Supervisor Fees: The District may compensate its supervisors within the appropriate statutory limits of \$200.00 maximum per meeting within an annual cap of \$4,800.00 per supervisor.



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Administrative Services: The District will incur expenditures for the day to today operation of District matters. These services include support for the District Management function, recording and preparation of meeting minutes, records retention and maintenance in accordance with Chapter 119, Florida Statutes, and the District's adopted Rules of Procedure, preparation and delivery of agenda, overnight deliveries, facsimiles and phone calls.

District Management: The District as required by statute, will contract with a firm to provide for management and administration of the District's day to day needs. These service include the conducting of board meetings, workshops, overall administration of District functions, all required state and local filings, preparation of annual budget, purchasing, risk management, preparing various resolutions and all other secretarial duties requested by the District throughout the year is also reflected in this amount.

District Engineer: The District's engineer provides general engineering services to the District. Among these services are attendance at and preparation for monthly board meetings, review of construction invoices and all other engineering services requested by the district throughout the year.

Disclosure Report: The District is required to file quarterly and annual disclosure reports, as required in the District's Trust Indenture, with the specified repositories. This is contracted out to a third party in compliance with the Trust Indenture.

Trustee's Fees: The District will incur annual trustee's fees upon the issuance of bonds for the oversight of the various accounts relating to the bond issues.

Assessment Roll: The District will contract with a firm to prepare, maintain and certify the assessment roll(s) and annually levy a non-ad valorem assessment for operating and debt service expenses.

Financial & Revenue Collections: Services of the Collection Agent include all functions necessary for the timely billing and collection and reporting of District assessments in order to ensure adequate funds to meet the District's debt service and operations and maintenance obligations. The Collection Agent also maintains and updates the District's lien book(s) annually and provides for the release of liens on property after the full collection of bond debt levied on particular properties.

Accounting Services: Services include the preparation and delivery of the District's financial statements in accordance with Governmental Accounting Standards, accounts payable and accounts receivable functions, asset tracking, investment tracking, capital program administration and requisition processing, filing of annual reports required by the State of Florida and monitoring of trust account activity.

Auditing Services: The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting firm, once it reaches certain revenue and expenditure levels, or has issued bonds and incurred debt.

Arbitrage Rebate Calculation: The District is required to calculate the interest earned from bond proceeds each year pursuant to the Internal Revenue Code of 1986. The Rebate Analyst is required to verify that the District has not received earnings higher than the yield of the bonds.

Travel: Each Board Supervisor and the District Staff are entitled to reimbursement for travel expenses per Florida Statutes 190.006(8).



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Public Officials Liability Insurance: The District will incur expenditures for public officials' liability insurance for the Board and Staff.

Legal Advertising: The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to meeting schedules, special meeting notices, and public hearings, bidding etc. for the District based on statutory guidelines

Bank Fees: The District will incur bank service charges during the year.

Dues, Licenses & Fees: The District is required to pay an annual fee to the Department of Economic Opportunity, along with other items which may require licenses or permits, etc.

Miscellaneous Fees: The District could incur miscellaneous throughout the year, which may not fit into any standard categories.

Website Hosting, Maintenance and Email: The District may incur fees as they relate to the development and ongoing maintenance of its own website along with possible email services if requested.

District Counsel: The District's legal counsel provides general legal services to the District. Among these services are attendance at and preparation for monthly board meetings, review of operating and maintenance contracts and all other legal services requested by the district throughout the year.

EXPENDITURES - FIELD OPERATIONS:

Deputy Services: The District may wish to contract with the local police agency to provide security for the District.

Security Services and Patrols: The District may wish to contract with a private company to provide security for the District.

Electric Utility Services: The District will incur electric utility expenditures for general purposes such as irrigation timers, lift station pumps, fountains, etc.

Street Lights: The District may have expenditures relating to street lights throughout the community. These may be restricted to main arterial roads or in some cases to all street lights within the District's boundaries.

Utility - Recreation Facility: The District may budget separately for its recreation and or amenity electric separately.

Gas Utility Services: The District may incur gas utility expenditures related to district operations at its facilities such as pool heat etc.

Garbage - Recreation Facility: The District will incur expenditures related to the removal of garbage and solid waste.



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Solid Waste Assessment Fee: The District may have an assessment levied by another local government for solid waste, etc.

Water-Sewer Utility Services: The District will incur water/sewer utility expenditures related to district operations.

Utility - Reclaimed: The District may incur expenses related to the use of reclaimed water for irrigation.

Aquatic Maintenance: Expenses related to the care and maintenance of the lakes and ponds for the control of nuisance plant and algae species.

Fountain Service Repairs & Maintenance: The District may incur expenses related to maintaining the fountains within throughout the Parks & Recreational areas

Lake/Pond Bank Maintenance: The District may incur expenditures to maintain lake banks, etc. for the ponds and lakes within the District's boundaries, along with planting of beneficial aquatic plants, stocking of fish, mowing and landscaping of the banks as the District determines necessary.

Wetland Monitoring & Maintenance: The District may be required to provide for certain types of monitoring and maintenance activities for various wetlands and waterways by other governmental entities.

Mitigation Area Monitoring & Maintenance: The District may be required to provide for certain types of monitoring and maintenance activities for various mitigation areas by other governmental entities.

Aquatic Plant Replacement: The expenses related to replacing beneficial aquatic plants, which may or may not have been required by other governmental entities.

General Liability Insurance: The District will incur fees to insure items owned by the District for its general liability needs

Property Insurance: The District will incur fees to insure items owned by the District for its property needs

Entry and Walls Maintenance: The District will incur expenditures to maintain the entry monuments and the fencing.

Landscape Maintenance: The District will incur expenditures to maintain the rights-of-way, median strips, recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch, and irrigation repairs.

Irrigation Maintenance: The District will incur expenditures related to the maintenance of the irrigation systems.

Irrigation Repairs: The District will incur expenditures related to repairs of the irrigation systems.

Landscape Replacement: Expenditures related to replacement of turf, trees, shrubs etc.

Field Services: The District may contract for field management services to provide landscape maintenance oversight.



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Miscellaneous Fees: The District may incur miscellaneous expenses that do not readily fit into defined categories in field operations.

Gate Phone: The District will incur telephone expenses if the District has gates that are to be opened and closed.

Street/Parking Lot Sweeping: The District may incur expenses related to street sweeping for roadways it owns or are owned by another governmental entity, for which it elects to maintain.

Gate Facility Maintenance: Expenses related to the ongoing repairs and maintenance of gates owned by the District if any.

Sidewalk Repair & Maintenance: Expenses related to sidewalks located in the right of way of streets the District may own if any.

Roadway Repair & Maintenance: Expenses related to the repair and maintenance of roadways owned by the District if any.

Employees - Salaries: The District may incur expenses for employees/staff members needed for the recreational facilities such as Clubhouse Staff.

Employees - P/R Taxes: This is the employer's portion of employment taxes such as FICA etc.

Employee - Workers' Comp: Fees related to obtaining workers compensation insurance.

Management Contract: The District may contract with a firm to provide for the oversight of its recreation facilities.

Maintenance & Repair: The District may incur expenses to maintain its recreation facilities.

Facility Supplies: The District may have facilities that required various supplies to operate.

Gate Maintenance & Repairs: Any ongoing gate repairs and maintenance would be included in this line item.

Telephone, Fax, Internet: The District may incur telephone, fax and internet expenses related to the recreational facilities.

Office Supplies: The District may have an office in its facilities which require various office related supplies.

Clubhouse - Facility Janitorial Service: Expenses related to the cleaning of the facility and related supplies.

Pool Service Contract: Expenses related to the maintenance of swimming pools and other water features.



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Pool Repairs: Expenses related to the repair of swimming pools and other water features.

Security System Monitoring & Maintenance: The District may wish to install a security system for the clubhouse

Clubhouse Miscellaneous Expense: Expenses which may not fit into a defined category in this section of the budget

Athletic/Park Court/Field Repairs: Expense related to any facilities such as tennis, basketball etc.

Trail/Bike Path Maintenance: Expenses related to various types of trail or pathway systems the District may own, from hard surface to natural surfaces.

Special Events: Expenses related to functions such as holiday events for the public enjoyment

Miscellaneous Fees: Monies collected and allocated for fees that the District could incur throughout the year, which may not fit into any standard categories.

Miscellaneous Contingency: Monies collected and allocated for expenses that the District could incur throughout the year, which may not fit into any standard categories.

Capital Outlay: Monies collected and allocated for various projects as they relate to public improvements.



RESERVE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Reserve Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Reserve Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

Off Roll: For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

Developer Contributions: The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

Miscellaneous Revenues: The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

EXPENDITURES:

Capital Reserve: Monies collected and allocated for the future repair and replacement of various capital improvements such as club facilities, swimming pools, athletic courts, roads, etc.

Capital Outlay: Monies collected and allocated for various projects as they relate to public improvements.



Rizzetta & Company

DEBT SERVICE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Debt Service Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Debt Service Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Special Assessments: The District may levy special assessments to repay the debt incurred by the sale of bonds to raise working capital for certain public improvements. The assessments may be collected in the same fashion as described in the Operations and Maintenance Assessments.

EXPENDITURES – ADMINISTRATIVE:

Bank Fees: The District may incur bank service charges during the year.

Debt Service Obligation: This would be a combination of the principal and interest payment to satisfy the annual repayment of the bond issue debt.



Rizzetta & Company

Tab 4

RESOLUTION 2025-04

THE ANNUAL APPROPRIATION RESOLUTION OF THE BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 AND ENDING SEPTEMBER 30, 2026; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2025, submitted to the Board of Supervisors ("**Board**") of the Bobcat Trail Community Development District ("**District**") proposed budgets ("**Proposed Budget**") for the fiscal year beginning October 1, 2025 and ending September 30, 2026 ("**Fiscal Year 2025/2026**") along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set September 2, 2025, as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District's website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District's Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. The Proposed Budget, attached hereto as **Exhibit "A,"** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* ("**Adopted Budget**"), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for the Bobcat Trail Community Development District for the Fiscal Year Ending September 30, 2026."
- d. The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption and shall remain on the website for at least 2 years.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2025/2026, the sum of \$_____ to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$ _____
DEBT SERVICE – SERIES 2017	\$ _____
TOTAL ALL FUNDS	\$ _____

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2025/2026 or within 60 days following the end of the Fiscal Year 2025/2026 may amend its Adopted Budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line-item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line-item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016, *Florida Statutes*, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to the budget under subparagraphs c. and d. above are posted on the District's website within five days after adoption and remain on the website for at least two years.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 2ND DAY OF SEPTEMBER, 2025.

ATTEST:

**BOBCAT TRAIL COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairman, Board of Supervisors

Exhibit A: Fiscal Year 2025/2026 Budget(s)

Exhibit A

Fiscal Year 2025/2026 Budget(s)

Tab 5

RESOLUTION 2025-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT; IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2025/2026; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS, INCLUDING BUT NOT LIMITED TO PENALTIES AND INTEREST THEREON; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Bobcat Trail Community Development District (the “District”) is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes, for the purpose of providing, operating, and maintaining infrastructure improvements, facilities, and services to the lands within the District; and

WHEREAS, the District is located in the City of North Port, Sarasota County, Florida (the “County”); and

WHEREAS, the District constructed or acquired various infrastructure improvements and provides certain services in accordance with the District’s adopted capital improvement plan and Chapter 190, Florida Statutes; and

WHEREAS, the District’s Board of Supervisors (“Board”) hereby determines to undertake various operations and maintenance activities described in the District’s budget for Fiscal Year 2025/2026 (“Budget”), attached hereto as **Exhibit “A”** and incorporated by reference herein; and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the District’s budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, Florida Statutes, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, Chapter 197, Florida Statutes, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“Uniform Method”); and

WHEREAS, the District has previously evidenced its intention to utilize this Uniform Method; and

WHEREAS, the District has approved an Agreement with the Property Appraiser and Tax Collector of Sarasota County to provide for the collection of the special assessments under the Uniform Method; and

WHEREAS, the District has previously levied an assessment for debt service, as well as for operation and maintenance assessments, which the District desires to collect on the tax roll for certain lots ("Uniform Method Property") pursuant to the Uniform Method and which is also indicated on **Exhibit "A"** and the District's Assessment Roll (defined below); and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Budget; and

WHEREAS, it is in the best interests of the District to adopt the assessment roll of the Bobcat Trail Community Development District (the "Assessment Roll") incorporated as a material part of this Resolution by this reference, and to certify the portion of the Assessment Roll on the Uniform Method Property to the Sarasota County Tax Collector pursuant to the Uniform Method; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll adopted herein, including that portion certified to the Sarasota County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for Sarasota County, for such time as authorized by Florida law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BENEFIT. The provision of the services, facilities, and operations as described in Exhibit "A" confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the costs of the assessments. The allocation of the costs to the specially benefitted lands is shown in Exhibit "A" and the Assessment Roll and is hereby found to be fair and reasonable.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapter 190 of the Florida Statutes, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on the Uniform Method Property in accordance with Exhibit "A" and the Assessment Roll. The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution.

SECTION 3. COLLECTION AND ENFORCEMENT; PENALTIES; INTEREST.

A. Uniform Method Property Assessments. The collection of the previously levied debt service assessments and the fiscal year 2025/2026 operation and maintenance special assessments on the Uniform Method Property shall be at

the same time and in the same manner as County taxes in accordance with the Uniform Method, as set forth in Exhibit "A" and the Assessment Roll.

B. Future Collection Methods. The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

SECTION 4. ASSESSMENT ROLL. The District's Assessment Roll is hereby certified. That portion of the District's Assessment Roll which includes the Uniform Method Property is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the Bobcat Trail Community Development District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the Sarasota County property roll by the Property Appraiser after the date of this Resolution and shall amend the District's Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the Sarasota County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board of Supervisors of the Bobcat Trail Community Development District.

PASSED AND ADOPTED this 2nd DAY of SEPTEMBER, 2025.

ATTEST:

**BOBCAT TRAIL COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

By: _____
Chairman / Vice Chairman

Exhibit A: Fiscal Year 2025/2026 Budget(s)
Exhibit B: Assessment Roll

EXHIBIT A

Fiscal Year 2025/2026 Budget(s)

EXHIBIT B
Assessment Roll

Assessment roll is maintained in the District's official records and is available upon request. Certain exempt information may be redacted prior to release in compliance with Chapter 119, Florida Statutes.

Tab 6

RESOLUTION 2025-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIME AND LOCATION FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT, FOR FISCAL YEAR 2025/2026, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Bobcat Trail Community Development District (the "District") is a local unit of special-purpose government organized and existing in accordance with Chapter 190, Florida Statutes, and situated entirely within Sarasota County, Florida; and

WHEREAS, the District's Board of Supervisors (hereinafter the "Board") is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, Florida Statutes; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority or authorities a schedule of its regular meetings; and

WHEREAS, the District is required by Florida law to prepare an annual schedule of its regular public meetings which designates the date, time, and location of the District's meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT:

1. The Fiscal Year 2025/2026 annual public meeting schedule attached hereto and incorporated by reference herein as Exhibit A is hereby approved and will be published and filed in accordance with Section 189.015(1), Florida Statutes.

2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 2ND DAY OF SEPTEMBER, 2025.

ATTEST:

**BOBCAT TRAIL COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

Chairman / Vice Chairman

EXHIBIT "A"

**BOARD OF SUPERVISORS' MEETING DATES
BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2025/2026**

October 07, 2025
November 04, 2025
December 02, 2025
January 06, 2026
February 03, 2026
March 03, 2026
April 07, 2026
May 05, 2026
June 02, 2026
July 07, 2026
August 04, 2026
September 01, 2026

The meetings will convene at 3:00 p.m. at the Bobcat Trail Community Center located at 1352 Bobcat Trail Blvd., North Port, FL 34288.

Tab 7

BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT
MEETING MINUTES
August 21, 2025

MINUTES OF INFRASTRUCTURE – ASSET WORKSHOP

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

The workshop of the infrastructure- Asset Committee of the Bobcat Trail Community Development District was held on Thursday, August 21, 2025 at 3:00 PM at the Bobcat Trail Community Center, 1352 Bobcat Trail Blvd, North Port, FL 34288.

Present and constituting a quorum:

Steven Ball	Board Supervisor, Chairman
Jeffrey Brall	Board Supervisor, Vice Chairman
Michael SanAntonio	Board Supervisor, Assistant Secretary
Paul Fisher	Board Supervisor, Assistant Secretary
Robert Branch	Board Supervisor, Assistant Secretary

Call to Order/Roll Call

The meeting was called to order at 3:00 PM by Steven Ball. Present were Steven Ball, Jeff Brall, Michael SanAntonio, Robert Branch and Paul Fisher.

Pledge of Allegiance

Approval of Agenda

The agenda was approved.

Public Comments

No public comments regarding the agenda.

Old Business

- A. Insurance Update: Supervisor Ball will have a call with the insurance company next week to review questions presented by the board.
- B. Wash out update: Supervisor Ball stated Finn Outdoor will be making the repair to the wash out on Royal Palm on Monday 8-25. Finn Outdoor will also provide an estimate for the wash out on Palmetto Palm.

New Business

- A. Email and IT Discussion: Supervisor San Antonio reviewed his concerns with the email problems we have had with the current email system. The board will explore other options moving forward.
- B. Maintenance Position: Supervisor Branch presented a new candidate Paul Destefano for the maintenance opening. Supervisor Branch will add to agenda for September 2nd meeting.

Resident Concerns

Supervisor Ball reviewed a concern regarding removal of trees behind home on Canary Palm. Supervisor Ball will have David Jackson respond to resident. Supervisor Branch reviewed a concern from a resident regarding irrigation pressure from PRV #13 and will research the cause of the issue.

Supervisor Updates

- A. Supervisor Fisher requested that any updates to the newsletter be sent to him by the end of Friday.
- B. Supervisor Brall reviewed recent trimming of palm trees and new planting around tree stumps by community center. Supervisor Brall questioned the Tax Assessment funds from the golf course and whether the funds have been allocated to our account. Supervisor Ball will follow up with Rizzetta.
- C. Supervisor Ball discussed making progress payment to Tamiami Painting for sidewalk staining and the board agreed to make the payment. Supervisor Ball also reviewed a request from Bobcat Master to store boxes of documents in the community center. It was decided that the boxes could be placed in the guard house, sorted, then stored in the community center attic. Timeline for sorting to be determined. RPF for paving project was sent out on 8-18 bids due back 9-18.
- D. Supervisor SanAntonio reviewed that the pickle ball court's lights are getting installed over the next week and the court re surfacing will begin in two weeks. New audio system will be installed in gym room. Lock on pickle ball court was damaged due to lighting strike and will be repaired. New battery backup system is needed for CDD office and will be purchased. New car tags are \$20 cost, and board will vote in September 2nd meeting to adjust this cost and update Fee Schedule.
- E. Supervisor Branch reviewed issue with possible tampering with PRV #12 and will research installing locks on valves. Currently working on installing electrical boxes at monuments. Landscape committee will review placement of boxes.

Public Comments

- A. Comment regarding Try Marine to reduce muck in ponds. Supervisor Ball reviewed that the cost would be \$26,000 for driving range pond and project is on hold until Golf Course sale issue is resolved.

Adjournment

Adjournment at 3:38 PM.

Bobcat Trail Landscape Committee Meeting Minutes

Tuesday July 15, 2025

Bobcat Trail Community Center

1352 Bobcat Trail Boulevard

North Port Florida 34288

1. Call to Order

The meeting was called to order at 12:01 PM.

2. Roll Call/Statement of Quorum

Present at the meeting representing the Bobcat Trail Landscape Committee (BCTLC) were Jeff Brall, Val Duemmel, Laura Filler and Bill Hadovski.

Scott Acton and Jeff Tamayo were present representing Artis Tree. Residents Darryl and Donna Smith, and Wayne Drury were present part time.

3. Approval/Adoption of Agenda

The July 15, 2025, Bobcat Trail Landscape Committee Meeting Agenda was approved as modified. (See Attachment 1)

4. Public Comment on Agenda Items

There was no public comment on the agenda. One of the residents in attendance explained that they had an issue with ground repair after significant repair work had been done on the water main in their yard. After a brief discussion it was determined that this is a Fairways Commons issue and should be referred to them.

5. Meeting Minute Approval

The meeting minutes for June 17, 2025, BCTLTC meeting were approved as issued.

6. Old Business

A. Review of the Contract Matrix, (Refer to Attachment 3)Artis Trees' work is in line with the July matrix requirements except as follows:

(1)Due to a ban on the use of nitrogen and phosphates Artis Tree has not done the July fertilizers application to the turf. Artis Tree agreed to try and find a turf fertilizer product that did not contain nitrogen or phosphates.

(2)Artis Tree reported that they use the same chemical insecticide for shrubs, turf and fire ants. They treated for all three last week. Artis Tree agreed with the Committee that insects seem to be more prevalent this year than in the past. Artis Tree shared that they do not have the insecticide options they had in the past. They are limited to one product, and they speculated that the insects are building a resistance to it.

(3)The area around the deep well needs to be cut.

(4)Palm tree trimming was discussed; Artis Tree shared with the committee that the concept of trimming the palms to help them withstand the effects of a hurricane was a misconception. Artis Tree thought it would be better to trim the trees later in the year. They also recommend not taking off froms that were still green

and though it would help with cleanup, taking the seed pods off often resulted in damage to healthy fronds which had an overall negative effect on the tree. The committee was concerned that if we did not get the palm trees trimmed before the new contract year (starts in October) that we would be trimming twice in one contract cycle. Artis Tree offered to trim the palms in one day increments over several weeks starting in July or doing them all at once in September. It was agreed that we would do them all at once in September.

- (5) Attachment 4 is a Palm Count of all the large (greater than 15 ft.) palm trees located in both Zone 1 (Commercial side) and Zone 2 (Resident/Golf Course side). This list was developed jointly between Artis Tree and the Bobcat Trail Landscape Committee (BCTLIC).
- (6) Though Artis Tree is responsible for keeping the Oak Tree lower limbs (< 17ft) trimmed so as not to impede vehicle or pedestrian traffic, they are not responsible for the overall trimming of the oak trees. It was decided that Artis Tree would coordinate getting a quote from another vendor to get the oak trees trimmed. Bill Hadovski will work with the vendor getting the quote developed. It was estimated that there are seventeen Oak Trees that need to be trimmed.

B. Bobcat Trail Aquatic and Landscape Inspection Report for June 2025, by Rizzetta & Company John Fowler Landscape Specialist (Landscape sections only). (Refer to Attachment 2)

- (1) As a general comment Artis Tree has a copy of the Fowler report and will address appropriate issues during the normal cycle of their trim crew and insecticide team.
- (2) Specifically, they will look at areas of stressed turf and possible insect infestation (Item, 1,2,4,5, 7, 14, and 18.)
- (3) Clean up Cat Palms around monuments. (refer to discussion under monuments below).
- (4) Number 10, Plumeria in question was planted by the resident of the adjoining property and is not a CDD/Artis Tree responsibility.
- (5) Report indicates that there is a Queen Palm behind the exit monument of Royal Palm and Bobcat Drive that looks stressed and may need some attention, No one on the committee or Artis Tree were aware of this issue. Artis Tree took the action to go look at the tree and take appropriate steps to address the issue.
- (6) Weeds are an issue around the monuments on the rear gate. In addition, weeds are starting to push through the fence along Woodhaven and need to be cut back. Also, tree limbs (south of the back gate) interfere with pedestrian and bicycle traffic and need to be trimmed back.

(7) Item 17 of the report details the problem with the new sod near the Pool House. It has been decided that 25 new pieces of sod will be brought in to replace the sod that did not take root.

(8) As a general comment it was pointed out the shrubs around the pool need to be trimmed.

(9) Report item 16, issues with the Community Center entrance Copperleaf plants. These plants have been trimmed back. They are still alive; it is believed that the original problem was irrigation and that has been resolved. These plants are known to be hardy and it is expected that they will recover.

(10) Item 19 (New Flowers Back Gate) see section on flowers below.

C. The annual flowers will be installed on Wednesday. To address the flower cycle, we missed earlier this year we will get an extra one hundred plants this cycle, also on the next cycle and fifty on the cycle after that. The additional plants will be added to the Bull Nose on Toledo Blade, some in front of the front guard house, and some at the back gate.

D. It was reported that the Street Monuments look good, that an effort is underway to look at the back of the monuments and get this area cleaned and trimmed up. It was requested that the Cat Palms be trimmed up so that they are just barely flowing over the monuments.

E. Under the Tree, Commercial Side, Woodhaven and Toledo Blade

(1) Attachment 5 details the current status of these areas. The information was discussed with Artis Tree, and they agreed to take appropriate action.

F. Miscellaneous

- (1) It was reported that constant dedicated power has been provided to the irrigation controller near the Community Center, this issue is complete and closed.
- (2) It was reported that mulch will be delivered in August. We will receive 390 cubic yards at 70\$ per yard (Total \$27,300 included in Artis Tree contract)
- (3) Palm Tree Trimming refer to 6.A.(4) above

G. Shovel Ready Projects

- (1) The current phase of the work on the Commercial side is complete and all (including notes 3 in the Fowler report) indicate that it looks good.
- (2) The work in front of the Guard House is also complete and looks good except for the concrete retaining boarder planned to separate the gravel directly in front of the guard house and the planting area. The boarder has not been installed, and its installation schedule is not available.
- (3) The Sod /Mulch enhancement project is still evolving, the Landscape Committee Chair and a representative from Artis Tree will review the various areas on July 25 and determine how much sod is required.
- (4) A new shovel ready project has been defined; it is to put Ginger plants around the stumps from the pine trees that were cut down near the Community Center. The purpose of the planting is to

cover the stumps without incurring cost to remove or grind them down.

H. 5 Year Plan (Refer to Page 2 of Attachement 1)

- (1) Item 1 Leave in plan for now. May need to have additional discussion with the new Maintenance Supervisor. Some are concerned that the current approach may not be viable.
- (2) Item 2 Area F, no action at this time however it was noted that this is a very nice area and with the addition of some trees (Shady Ladies) and park benches it would add a nice attractive feature to our community. The major obstacle at this time is irrigation. Without irrigation it is a waste of money to add any tress or other plants. The area is currently irrigated by the Golf Course irrigation system. To realign the system with the CDD system or FWC irrigation system is cost prohibited. It is hoped that the golf course will be reestablished, and irrigation will be supplied by them.
- (3) Item 3 has been revised to add Ginger plants around the pine tree stumps to obscure them from view. Quote for effort is in progress.
- (4) Item 4 Mulch /Sod project in progress next step will take place July 25.
- (5) Item 5 Still in the plan.
- (6) Item 6 is Still in the plan.
- (7) Item 7 deleted from the Plan, the current Landscape Company does not have resources to supply service.

(8) Item 8 Still in plan.

(9) Item 9 Still in the plan. The park bench project research slowed down some when it was determined that concrete slabs would have to be provided on which to mount the benches.

I. The front entrance Guard house is being redecorated. It is no longer available to be used as a storage space for Christmas decoration. All Christmas decorations need to be moved to the attic of the Community Center as soon as possible.

J. It was reported that as a result of fixing the lights for the Community Center sign there is now power available on the Bobcat Trail medium strip across from the Community Center.

K. Budget

(1) FEMA has requested additional information to support our revised application for FEMA disaster funds. We have been told that this is unusual and may be reason to believe our revised application is being seriously considered.

(2) We continue to work with Representative Steube's office to see if there is any additional assistance they can provide to support our efforts to obtain FEMA Disaster Relief.

(3) There is still no news on the distribution of the funds we should have received as a result of the Golf Courses last tax payment. A number of inquiries have been made to the management company. 112K\$ is due to the BCTLC and 12K\$ is due Fairway Commons (FWC)

(4) BCTLC 2026 Landscape Budget

- Budget very tight based on not increasing Taxes
- Bare bones budget, little opportunity for additional spending
- If FEMA Funds are received and when the money from the golf course is received it will go into a reserve fund to address future storm response

7. Public comment

- A. There was no public comment.

8. Adjournment

- A. Meeting was adjourned at 1:50

ATTACHMENTS

1. Approved Agenda for July 15, 2025, Bobcat Trail Landscape Committee Meeting.
2. Bobcat Trail Aquatic and Landscape Inspection Report June 25, 2025 Rizzetta & Company (Landscape Section Only).
3. Bobcat Trail CDD Artis Tree Landscape Contract Matrix (July Highlight).
4. Palm Tree Inventory/Trim Report.
5. Commercial Side/Woodhaven/Toledo Blade/Under the Trees Report.

Bobcat Trail Landscape Committee

7/15/2025 BCT Community Center 12 PM

Agenda (revise as needed at meeting)

Call to Order

Roll Call/Statement of Quorum

Approval/Adoption of Agenda Items

Public Comment on Agenda Items

Reading/Approval of 6/17/2025 Meeting Minutes

Old Business

1A. Boulevard/Community Center/Parking Lot//Back Gate (Laura)

- Artistrees Matrix Report
- John Fowler Report
- Copperleaf Plants (C/C entrance)
- Problem Sod Areas/Chinch Bugs
- Artistree Representation at Landscape Committee Meetings
- Flower Install

1B. Street Monuments (Valarie)

- Discussion of Current Landscape Status of Street Monuments
- Behind Street Monuments Where Cat Palms Are Planted

1C. Commercial/Woodhaven/Toledo Blade/ Under The Trees (Bill H).

- Discussion of Current Landscape Status of Above Areas

1D. Miscellaneous Items (Jeff)

- Irrigation
- Palm & Oak Trimming
- Mulch

2. 3 Shovel Ready Projects (Part of 5 Year Plan)

- Mulch/Sod Enhancement - areas identified

3. Landscape Lighting Status

4. Budget

5. Review 5 Year Plan

6. Public Comment

7. Adjournment

5 YEAR PLAN

1. Remediate Water Overflow/Washout of Pool Area/Trim Shrubs Lower/Add Sod
Where Needed

2. Irrigate & Sod Additional Area "F"/Redesign Layout of Space/Add Shady Lady Trees

3. Community Center Road Entrance Side Redesign (where Pine Trees were removed)

4. Mulch/Sod Enhancement Project

5. Improve Front Entrance/Exit Monuments Esthetically

Possible Color Scheme change of Monument/Trim Shrubs Lower/Flower Bed

6. Improve Street Monuments Esthetically

Possible Color Scheme Change/Trim Shrubs Lower/Reconfigure Shrubs/Plants

7. Annual Plant Sale (LMP provides for Residents)

8. Complete Phase 5 (Commercial Side)

9. Add Benches Along BCT



Bobcat Trail

AQUATICS AND LANDSCAPE INSPECTION REPORT



June 25, 2025

Rizzetta & Company

John Fowler – Landscape Specialist



Rizzetta & Company
Professionals in Community Management

Landscape Summary, Bobcat Village Center Dr.

General Updates, Recent & Upcoming Maintenance Events

- ☐ Palm fronds should be pruned soon before hurricane season starts.
- ☐ Fertilizer Nitrogen ban started June 1.
- ☐ Rainy season has begun, and turf is looking much better.

The following are action items for LMP to complete. Please refer to the item # in your response listing action already taken or anticipated time of completion. **Red text** indicates deficient from previous report. **Bold Red text** indicates deficient for more than a month. **Green text** indicates a proposal has been requested. **Blue** indicates irrigation. **Bold & Underlined** is info or a question for the BOS. **Orange** is items for Staff to address.

1. Most of the damage turf has filled in on Bobcat Village Center Dr. There is a spot that may need sod on the second median South of Bobcat Trail W.

2. Diagnose and treat possible chinch bugs on median island of Bobcat Village Center Dr. just South of Bobcat Trail W. (Pic. 2)



3. Noting new plants have been installed on the bullnoses of Bobcat Village Center Dr. at Bobcat Trail W. intersection. They are establishing nicely and is an improvement of previous plantings.
4. Diagnose and treat areas of declining turf on the East ROW of Bobcat Village Center Dr. North of Bobcat Trail W.

5. Treat weeds in the bed at the bullnose median of Bobcat Trail W. at the Toledo Blade intersection. (Pic. 5)



6. Schedule a pruning event to even out the shrubs behind the exit monument of The Sanctuary Palmetto Palm Way.
7. Treat broadleaf turf weeds at the Royal Palm Dr. entrance and Bobcat Trail intersection.
8. Diagnose and treat the Queen Palm behind the exit monument of Royal Palm Dr. at the Bobcat Trail intersection.
9. Ensure all the Cat Palms are cleaned out of any diseased fronds or dead fronds behind all the monuments on Bobcat Trail.



Bobcat Trail

10. Diagnose and treat the declining Plumeria behind the entrance monument of Kentia Palm Ct. (Pic. 10)



11. Remove a Firebush growing up in the Arboricola on the exit side of Bobcat Trail and Woodhaven Dr. intersection. (Pic. 11)

12. Schedule a pruning event for the shrubs at the Bobcat Trail and Woodhaven Dr. intersection. (Pic. 12)



13. Treat the weeds just East of the Bobcat Trail and Woodhaven Dr. intersection. (Pic. 13>)

14. Large area of turf needs to fill in from the irrigation being down Bobcat Trail median at Phoenix Palm Terr. Intersection.

15. Continue to have the issues with the Copperleaf at the entrance corner of Bobcat Trail East and the amenity center. It appears a few will not survive.

16. Tip prune the fruiting structures off the ornamental grasses at amenity center.

17. Recently installed sod at the community pool did not establish and needs replaced. (Pic. 17)



18. Turf needs to improve at the roundabout on Solitary Palm Ct. Lots of dead areas.

19. Now rainy season has started, and irrigation has been resolved, I feel like annuals should be planted on exit monument of Bobcat Trail to match the entrance monument.



ATTACHMENT 3

BCTLC YEARLY CONTRACT SCHEDULE GRID

TASK	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
Mow Line Trim Blow	2	2	4	4	4	4	4	4	4	4	4	2	42
Hard Edge	2	2	4	4	4	4	4	4	4	4	4	2	42
Trash Pickup	2	2	4	4	4	4	4	4	4	4	4	2	42
Bed Edge	1	1	2	2	2	2	2	2	2	2	2	1	21
Fertilize Shrubs			1		1					1			3
Fertilize Palms			1		1					1			3
Fertilize Turf		1		1			1			1		1	5
Fertilize Trees			1		1					1			3
Insecticide Turf	1		1		1		1		1		1		6
Fire Ant Control	1	1	1	1	1	1	1	1	1	1	1	1	12
Insecticide Shrubs	1	1	1	1	1	1	1	1	1	1	1	1	12
Weed Control Beds	1	1	2	2	2	2	2	2	2	2	2	2	22
Pre-Emergent Beds		1				1							2
Prune Shrubs	1	1	1	1	1	1	1	1	1	1	1	1	12
Trim Palms 15' or <	1		1	1	1	1	1	1	1	1	1		10
Trim Palms >15'					1								1
Trim Oaks 17' Max	1		1	1	1	1	1	1	1	1	1	1	10
Soil Sample		1							1				2
Mulch Maintain 3" Depth										1			1
Weed Control Roads	1	1	1	2	2	2	2	2	2	2	2	1	20
Mow Woodhaven Sdwik-Road	1	1	1	1	2	2	2	2	2	2	2	1	18
Mow "Under Trees"	1	1	1	1	2	2	2	2	2	2	2	2	18
Commercial Lake Tower @ Hospital			1	1	1	1	1	1	1	1	1	1	10
Weed Control Turf		1									1		2
Irrigation/ Distribution Components Install	1	1	1	1	1	1	1	1	1	1	1	1	12
Annuals 250 4"			1			1					1		3

BOBCAT TRAIL TALL (>15 FT) PALM TREE TRIMMING- JULY 2025

OVERVIEW: The total count for palm trees on CDD property is 246. CDD property includes boulevards (median and sides, residential and commercial), monuments, exit/entry walls (residential and commercial sides), club house, pool area, Community Center, parking areas, Solidary Palm Circle and "under the trees" (area adjacent to hole number 10).

TOLEDO BLADE BOULEVARD TO REAR GATE (ENTRY SIDE- 83 Palms)

Toledo Blade to Royal: (14)
Royal to Cart Path: (9)
Cart Path to Phoenix: (11)
Phoenix to Cart Path: (16)
Cart Path to Upper Royal: (11)
Upper Royal to Kentia Palm: (10)
Kentia Palm to Bailey Palm: (4)
Bailey Palm to Lady Palm: (8)

TOLEDO BLADE BOULEVARD TO REAR GATE-(EXIT SIDE): (60)

Toledo Blade to Silver Palm: (23)
Silver Palm to the Cart Path: (7)
Cart Path to opposite Phoenix: (3)
Opposite Phoenix to Golf Course Entrance: (3)
Golf Course Entrance to Palmetto: (20)

Coconut Palm Monument to back Gate: (4)

OTHER LOCATIONS: (103)

Queen Palm: (3)

Solitary Palm: (4)

Under the Trees (West of 10th Fairway-across from Canary Palm Circle): (45)

Golf Course/Pool/Parking Lot/Community Center: (30)

Boulevard Median-Royal/Silver to Palmetto: (8)

Commercial Side: (13)

TOTAL CDD PALMS FOR TRIMMING: (246)



BCTLC MONTHLY MEETING 2025-07-15

Under The Tree

As of July 10 (Friday) The "Area Under The Trees" needs to be cut, it looks like the last one maybe two cuttings were missed. The area has not been uniformly cut, some areas that used to be cut no longer are getting attention.

Commercial Side

Area behind the Hospital needs to be cut.

The second area behind the hospital, the area on the other side of the drainage ditch, has not been cut in several cycles.

Lake by Doctors office needs brush pushed back

Fire Hydrant by gas station needs brush trimmed back.

The sidewalk just north of fire hydrant has brush over hanging the sidewalk needs to be cut back.

Woodhaven, Toledo Blade

The sidewalk along Toledo Blade from Bobcat Trail entrance to the Villa's needs the canopy over the sidewalk trimmed up (8 foot) in some places.

The sidewalk along Wood Haven is clear, however they do not seem to be cutting the first eight feet off the roadway.

Tab 8



Quarterly Compliance Audit Report

Bobcat Trail

Date: July 2025 - 2nd Quarter

Prepared for: Belinda Blandon

Developer: Rizzetta

Insurance agency:



Preparer:

Susan Morgan - *SchoolStatus Compliance*

ADA Website Accessibility and Florida F.S. 189.069 Requirements

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Compliance Audit Overview

The Community Website Compliance Audit (CWCA) consists of a thorough assessment of Florida Community Development District (CDD) websites to assure that specified district information is available and fully accessible. Florida Statute Chapter 189.069 states that effective October, 2015, every CDD in the state is required to maintain a fully compliant website for reporting certain information and documents for public access.

The CWCA is a reporting system comprised of quarterly audits and an annual summary audit to meet full disclosure as required by Florida law. These audits are designed to assure that CDDs satisfy all compliance requirements stipulated in Chapter 189.069.

Compliance Criteria

The CWCA focuses on the two primary areas – website accessibility as defined by U.S. federal laws, and the 16-point criteria enumerated in [Florida Statute Chapter 189.069](#).



ADA Website Accessibility

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines – [WCAG 2.1](#), which is the international standard established to keep websites barrier-free and the recognized standard for ADA-compliance.



Florida Statute Compliance

Pursuant to F.S. [189.069](#), every CDD is required to maintain a dedicated website to serve as an official reporting mechanism covering, at minimum, 16 criteria. The information required to report and have fully accessible spans: establishment charter or ordinance, fiscal year audit, budget, meeting agendas and minutes and more. For a complete list of statute requirements, see page 3.

Audit Process

The Community Website Compliance Audit covers all CDD web pages and linked PDFs.* Following the [WCAG 2.1](#) levels A, AA, and AAA for web content accessibility, a comprehensive scan encompassing 312 tests is conducted for every page. In addition, a human inspection is conducted to assure factors such as navigation and color contrasts meet web accessibility standards. See page 4 for complete accessibility grading criteria.

In addition to full ADA-compliance, the audit includes a 16-point checklist directly corresponding with the criteria set forth in Florida Statute Chapter 189.069. See page 5 for the complete compliance criteria checklist.

* **NOTE:** Because many CDD websites have links to PDFs that contain information required by law (meeting agendas, minutes, budgets, miscellaneous and ad hoc documents, etc.), audits include an examination of all associated PDFs. **PDF remediation** and ongoing auditing is critical to maintaining compliance.



ADA Website Accessibility

Result: **PASSED**

Accessibility Grading Criteria

Passed	Description
Passed	Website errors* 0 WCAG 2.1 errors appear on website pages causing issues**
Passed	Keyboard navigation The ability to navigate website without using a mouse
Passed	Website accessibility policy A published policy and a vehicle to submit issues and resolve issues
Passed	Color contrast Colors provide enough contrast between elements
Passed	Video captioning Closed-captioning and detailed descriptions
Passed	PDF accessibility Formatting PDFs including embedded images and non-text elements
Passed	Site map Alternate methods of navigating the website

*Errors represent less than 5% of the page count are considered passing

**Error reporting details are available in your Campus Suite Website Accessibility dashboard



Florida F.S. 189.069 Requirements

Result: **PASSED**

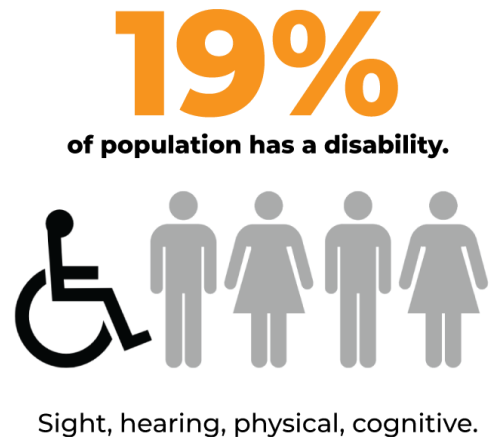
Compliance Criteria

Passed	Description
Passed	Full Name and primary contact specified
Passed	Public Purpose
Passed	Governing body Information
Passed	Fiscal Year
Passed	Full Charter (Ordinance and Establishment) Information
Passed	CDD Complete Contact Information
Passed	District Boundary map
Passed	Listing of taxes, fees, assessments imposed by CDD
Passed	Link to Florida Commission on Ethics
Passed	District Budgets (Last two years)
Passed	Complete Financial Audit Report
Passed	Listing of Board Meetings
Passed	Public Facilities Report, if applicable
Passed	Link to Financial Services
Passed	Meeting Agendas for the past year, and 1 week prior to next

Accessibility overview

Everyone deserves equal access.

With nearly 1-in-5 Americans having some sort of disability – visual, hearing, motor, cognitive – there are literally millions of reasons why websites should be fully accessible and compliant with all state and federal laws. Web accessibility not only keeps board members on the right side of the law, but enables the entire community to access all your web content. The very principles that drive accessible website design are also good for those without disabilities.



The legal and right thing to do

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines, WCAG 2.1, the international standard established to keep websites barrier-free. Plain and simple, any content on your website must be accessible to everyone.



ADA Compliance Categories

Most of the problems that occur on a website fall in one or several of the following categories.



Contrast and colors

Some people have vision disabilities that hinder picking up contrasts, and some are color blind, so there needs to be a distinguishable contrast between text and background colors. This goes for buttons, links, text on images – everything. Consideration to contrast and color choice is also important for extreme lighting conditions.

Contract checker: <http://webaim.org/resources/contrastchecker>



Using semantics to format your HTML pages

When web page codes are clearly described in easy-to-understand terms, it enables broader sharing across all browsers and apps. This ‘friendlier’ language not only helps all the users, but developers who are striving to make content more universal on more devices.



Text alternatives for non-text content

Written replacements for images, audio and video should provide all the same descriptors that the non-text content conveys. Besides helping with searching, clear, concise word choice can make vivid non-text content for the disabled.

Helpful article: <http://webaim.org/techniques/alttext>



Ability to navigate with the keyboard

Not everyone can use a mouse. Blind people with many with motor disabilities have to use a keyboard to make their way around a website. Users need to be able to interact fully with your website by navigating using the tab, arrows and return keys only. A “skip navigation” option is also required. Consider using [WAI-ARIA](#) for improved accessibility, and properly highlight the links as you use the tab key to make sections.

Helpful article: www.nngroup.com/articles/keyboard-accessibility

Helpful article: <http://webaim.org/techniques/skipnav>



Easy to navigate and find information

Finding relevant content via search and easy navigation is a universal need. Alt text, heading structure, page titles, descriptive link text (no ‘click here’ please) are just some ways to help everyone find what they’re searching for. You must also provide multiple ways to navigate such as a search and a site map.

Helpful article: <http://webaim.org/techniques/sitetools/>



Properly formatting tables

Tables are hard for screen readers to decipher. Users need to be able to navigate through a table one cell at a time. In addition to the table itself needing a caption, row and column headers need to be labeled and data correctly associated with the right header.

Helpful article: <http://webaim.org/techniques/tables/data>



Making PDFs accessible

PDF files must be tagged properly to be accessible, and unfortunately many are not. Images and other non-text elements within that PDF also need to be ADA-compliant. Creating anew is one thing; converting old PDFs – called PDF remediation – takes time.

Helpful articles: <http://webaim.org/techniques/acrobat/acrobat>



Making videos accessible

Simply adding a transcript isn't enough. Videos require closed captioning and detailed descriptions (e.g., who's on-screen, where they are, what they're doing, even facial expressions) to be fully accessible and ADA compliant.

Helpful article: <http://webaim.org/techniques/captions>



Making forms accessible

Forms are common tools for gathering info and interacting. From logging in to registration, they can be challenging if not designed to be web-accessible. How it's laid out, use of labels, size of clickable areas and other aspects need to be considered.

Helpful article: <http://webaim.org/techniques/forms>



Alternate versions

Attempts to be fully accessible sometimes fall short, and in those cases, alternate versions of key pages must be created. That is, it is sometimes not feasible (legally, technically) to modify some content. These are the 'exceptions', but still must be accommodated.



Feedback for users

To be fully interactive, your site needs to be able to provide an easy way for users to submit feedback on any website issues. Clarity is key for both any confirmation or error feedback that occurs while engaging the page.



Other related requirements

No flashing

Blinking and flashing are not only bothersome, but can be disorienting and even dangerous for many users. Seizures can even be triggered by flashing, so avoid using any flashing or flickering content.

Timers

Timed connections can create difficulties for the disabled. They may not even know a timer is in effect, it may create stress. In some cases (e.g., purchasing items), a timer is required, but for most school content, avoid using them.

Fly-out menus

Menus that fly out or down when an item is clicked are helpful to dig deeper into the site's content, but they need to be available via keyboard navigation, and not immediately snap back when those using a mouse move from the clickable area.

No pop-ups

Pop-up windows present a range of obstacles for many disabled users, so it's best to avoid using them altogether. If you must, be sure to alert the user that a pop-up is about to be launched.

Web Accessibility Glossary

Assistive technology	Hardware and software for disabled people that enable them to perform tasks they otherwise would not be able to perform (e.g., a screen reader)
WCAG 2.0	Evolving web design guidelines established by the W3C that specify how to accommodate web access for the disabled
504	Section of the Rehabilitation Act of 1973 that protects civil liberties and guarantees certain rights of disabled people
508	An amendment to the Rehabilitation Act that eliminates barriers in information technology for the disabled
ADA	American with Disabilities Act (1990)
Screen reader	Software technology that transforms the on-screen text into an audible voice. Includes tools for navigating/accessing web pages.
Website accessibility	Making your website fully accessible for people of all abilities
W3C	World Wide Web Consortium – the international body that develops standards for using the web